



## **FRIENDS OF CHELSEA & WESTMINSTER HOSPITAL: LUNCH TROLLEY VOLUNTEERS WANTED**

Since November 2022 the Friends of Chelsea and Westminster Hospital ([www.cwfriends.uk](http://www.cwfriends.uk)) has operated a Lunch Trolley service for hospital staff, in partnership with B Bagel Fulham Road (<https://www.bbagel.co.uk/fulham-bakery>). The service operates five days a week (Monday-Friday) and allows busy staff to purchase bagels, salads and drinks without leaving their departments. We are looking for two additional volunteers, one who is able to commit to a set weekly shift of around 4 hours (day to be discussed) and one who can fill in occasionally when one of our permanent volunteers is away. You will be joining a small, friendly team providing a really valuable and popular service to our hard-working hospital staff.

### **Role description**

- Collect the day's order of bagels and salads from B Bagel (opposite the hospital)
- Collect the trolley from the Friends store room (lower ground floor) and stock it with the bagels/salads plus additional items from the stock list
- When entering a ward/department, make yourself known to the nurse's desk and place the trolley in a safe position that does not obstruct the movement of staff or patients
- Take payment via contactless card machine only
- At the end of the run, return trolley to the Friends store room (lower ground floor)
- Do stock check
- Remove and dispose of all perishable items from the trolley
- Return ice pack and carrier box to B Bagel with the order for the next day

### **Specification**

#### *Essential*

- Reliable, punctual, and able to commit to at least one 4-hour slot (around 10.30am-3.30pm) per week
- Trustworthy
- Polite, friendly and enjoys meeting new people

#### *Desirable*

- Previous experience in food retail or a similar voluntary role
- Previous experience in operating a contactless card machine

Full training will be provided. Volunteers report to the Friends Charity Manager, but are also required to comply with all requirements of the hospital's own volunteering department, including undergoing a DBS check and core training. We will take up references on all successful applicants.

Please note that this is quite a physically demanding role and may not suit those with mobility issues or who have difficulty moving and handling heavy items.

For more information or to apply, please contact Lucy Doig (Friends Charity Manager) at [lucy.doig@nhs.net](mailto:lucy.doig@nhs.net).